

Supervision Contract

between

the doctoral student

Ms./Mr. _____

and

1. the primary supervisor

Ms./Mr. _____

2. the second supervisor

Ms./Mr. _____

3. the third supervisor (if applicable)

Ms./Mr. _____

§ 1 Topic of the dissertation

Beginning on _____, the doctoral student will write a dissertation entitled:

The doctoral dissertation project was described in the research proposal of _____ and accepted by the supervisors and the a.r.t.e.s. Graduate School for the Humanities Cologne (hereinafter AGSHC).

The basis of this contract are the doctoral regulations of the Faculty of Arts and Humanities of the University of Cologne in the currently valid version.

§ 2 Timeline and work plan

For the doctoral dissertation project referred to above, a timeline and work plan were drafted which is an appendix to this contract.

The execution of the doctoral dissertation project is to be organised so that the doctoral degree can be concluded within the timeframe planned in the timeline and work plan (6 semesters in the Integrated Track; max. 12 semesters in accordance with the enrolment regulations of the University of Cologne in its currently valid version). The supervisors and the AGSHC will do everything in their power to support compliance with this timetable. A change in this timeline requires coordination with the primary supervisor.

§ 3 Tasks and obligations of the supervisors

(1) The supervisors commit to providing regular professional advice to the doctoral student and to regular discussions about the progress of the work and compliance with the timeline and work plan, at least once per semester. They support the doctoral student's scientific independence.

(2) The supervisors commit to supervision until conclusion of the doctoral degree, regardless of the duration of possible financing.

§ 4 The doctoral student's tasks and obligations

The doctoral student commits to regular reporting on interim results of the dissertation as regards content and compliance with the timeline and work plan.

§ 5 Integrated Track/Regular Track

The doctoral dissertation project will be carried out within the AGSHC as

Integrated Track
Regular Track

in accordance with the provisions of the doctoral regulations in the version currently in effect.

§ 6 Complying with good scientific practice

The doctoral student and the supervisors commit to complying with the guidelines on good scientific practice as formulated, among other places, in the regulations of the University of Cologne on ensuring good scientific practice and dealing with academic misconduct in the currently valid version.¹

§ 7 Reconciling family and academic activity

The reconciliation of family and academic activity will be especially supported.

§ 8 Mediating and terminating the Supervision Contract

(1) In case of substantial or personal differences that have a lasting negative impact on trusting, constructive and efficient cooperation, discussions will first be held between the parties. Both parties can appeal to the coordinator of the Graduate School for the purpose of mediation.

¹http://www.portal.uni-koeln.de/sites/uni/PDF/Ordnung_gute_wiss_Praxis_en.pdf

- (2) The Supervision Contract can only be terminated in writing for cause by the parties unilaterally – for instance, in case of a serious breach of the duties named. If the contract is terminated in writing by the doctoral student or a supervisor, the coordinator of the Graduate School is to be informed immediately.
- (3) The admission as a doctoral student remains unaffected by termination of the Supervision Contract.
- (4) If termination of the Supervision Contract is pursued unilaterally by a supervisor, the doctoral student can call upon the Doctoral Board to mediate.
- (5) If the Supervision Contract is effectively terminated for a cause for which the doctoral student is not responsible, the Graduate School will endeavour to find a new supervisor.

Cologne, date

doctoral student

primary supervisor

second supervisor**

possibly third supervisor**
(* ** later notification possible)

The coordinator of the Graduate School

Appendix:
Timeline and work plan